

THE INSTITUTE OF QUARRYING - DEVON AND CORNWALL BRANCH

Minutes of Annual General Meeting held on 27th February 2024 at Launceston Rugby Club

The meeting started at 08.10pm

Attendees;

B Uphill, J Tupman, D Skinner, P Setchell, Mike Tovey Jones, Clive Whittle, C Reno, C Jeffry, M Mclean, B Wiltshire, L Hamilton, W Hugh

1) APOLOGIES

Madeliene Burton, Jonathon Attwood

2) MINUTES

The minutes of the previous meeting held on the 21st February 2023 were agreed and signed off by Brian Wiltshire and seconded by James Tupman.

3) MATTERS ARISING

Matt Mclean asked if there was any feedback from CPD audits carried out. Ben Uphill to raise at Council meeting.

4) CHAIRMAN'S REPORT

Chairman's Report 2024

Last AGM

The last AGM was held on the 21st of February at Launceston Rugby Club. This was after the behavioural safety technical evening.

There were no significant matters arising from this meeting, and the current officers and committee were elected.

Technical Evenings and Social Events

6 held in 2022, and 7 held in 2023/4, including one field trip and one safety day.

- February Behavioural Safety - Launceston Rugby Club
- March Celtic Sea, Offshore Wind - Hunting Lodge
- April Quarry Dewatering and Legislation - Hunting Lodge
- June Field Trip, King Edward Mine - Camborne
- September D+C Safety Day - Lee Moor Village Hall
- December KOM Fleet - Victoria Hotel
- January Biodiversity, Andy Littler - Hunting Lodge

2024 Events

There is a proposal to hold the next Safety Day at the Hunting Lodge in Ivybridge. Chepstow Plant have been approached to supply mobile plant training simulator, and a motivational speaker who's experienced a work place injury.

It has also been proposed that we visit Geevor mining museum for the next field trip in July.

There have also been several technical evenings planned.

AOB

We have been asked to provide a young person's award for the Branch. It has been discussed if this were for all apprentices in the D+C area, and could possibly be ran through MP Skills, or another apprenticeship provider.

It has also been discussed that we replace the wall planner with a calendar, in which local suppliers would sponsor and month, and provide that months photograph (Also could be split down further if required?) This would be to ease the burden of the wall planner and make it easier to organize.

5) TREASURERS REPORT

Opening Balance

As at 01.01.23 the branch accounts were as following:

Treasurers Account	£ 10,945.43
National Savings Account	£ 15,155.88
Petty Cash	£ 00.00
Total	£26,101.31

Total income - £157.48

There was no source of income in 2023. Interest gained from the savings account was £131.48 and the raffle gained £26.

Total Expenditure - **£1,059.50**

The expenditure related to the Technical evenings

A net Loss for the year of **£402.02**

Closing Balance

As at 31.12.23 the branch account balances were as follows:

Treasurers Account	£ 9,885.93
National Savings Account	£ 15,287.36
Petty Cash	£ 26.00
Total	£25,199.29

Michael Jones-Tovey FIQ

Branch Treasurer

6) COUNCIL REPRESENTATIVES REPORT

Council meeting due in 2 days.

Branch officers guide to be reissued and circulated.

Devon and Cornwall branch now on Facebook.

Discussion held regarding the Geotechnical L4 qualification moving to a VQ qualification.

7) ELECTION OF OFFICERS AND COMMITTEE

Role	Name	Proposed	Seconded
Chairperson	James Tupman	Brian Wiltshire	Levi Hamilton
Deputy Chairperson	Dave Skinner	Brian Wiltshire	James Tupman
Secretary	Brian Wiltshire	James Tupman	Matt Mclean
Treasurer	Mike Tovey Jones	James Tupman	Ben Uphill
Council Representative	Levi Hamilton	Matt Mclean	Brian Wiltshire
Auditors	Graham Hicks	Staying on	
Committee Members	Ben Uphill	Stepping down - IOQ Chair	
	Carl Jeffery	Staying on	
	Matt Mclean	Staying on	
	Richard Giles	Stepping down	
	Clive Whittle	Stepping down	
	Peter Setchell	Stepping down	
	Charlie Reno	Brian Wiltshire	Matt Mclean
	Will Hugh	James Tupman	Levi Hamilton
	Madeleine Burton	Brian Wiltshire	Matt Mclean

8) ANY OTHER BUSINESS

Planning for safety day in 2024. Sub committee to be formed - JT

Potential field visit to South Crofty Mine - BW

Review wall planner for 2024. Could it be converted to a calendar with photography competition included for the images - Committee

Dinner Dance proposed to share with the West of England Branch with each region hosting alternate years. D&C to host for 2025, sub-committee required. - Committee

B Uphill proposed a round of thanks and applause for Peter Setchell recognising his years of service to the committee.

9) DATE OF NEXT MEETING

Proposed 18th February 2025.

Meeting closed 9.15pm.