Emerald Challenge Submission Template

**About you**

**Name: IQ member no:**

**Job title: Employer:**

**Email: Project sponsor (name):**

**Contact number:**

1000 words maximum submission

# Introduction

A clear rationale for why the project is important for the industry, how it could be applied and its impact.

150 words maximum.

# Aims and Objectives

Defining the scope of the project by stating the question(s) that your research intends to answer and what operational aspect (i.e. environmental management, health & safety etc) of the industry it seeks to benefit.

100 words maximum.

# Research Methodology

Outline of the proposed research approach and methodology to be used in answering the project's aims and objectives, how you intend to approach the project. You may wish to include an annotated flowchart to demonstrate the steps you will take.

100 words maximum.

# Business Case

Present an analysis of what impact the project could make for the industry.

400 words maximum.

# Project Plan and budget allocation

A plan for how the project will be delivered and how the grant money will be used. You may wish to include a Gantt chart or similar.

100 words maximum.

# Proposed dissemination strategy and engagement work with IQ

Considered thought given as to how you will provide project updates and results to IQ and its members.

150 words maximum.

# References

Not included in the total word count, this section can be used to list source materials or other relevant resources related to the project submission.

**By submitting this proposal to the IQ Emerald Challenge, you are agreeing:**

* **The project proposal is your own original work and not work relating to an existing award or discipline.**
* **That project details will be treated with confidentiality throughout the judging process and any data shared within the project submission will be covered by the IQ privacy policy.**