

# **The Institute of Quarrying South Wales Branch**

## **Annual General Meeting**

**4<sup>th</sup> August 2021 at The Bear Hotel Cowbridge,**

### **Apologies**

Graham Bishop, Daniel James, Glyn Cullen, Simon Swinford, Paul Hanson, Christopher Hughes, Jack Stephens, David Goodman,

### **Minutes of the Annual General Meeting held on 13<sup>th</sup> March 2019**

The minutes of the meeting were confirmed as an accurate record. They were proposed by Nicola Bartholomey and seconded by Lorraine Foan. A show of hands was asked for and all were in favour. Nicola Bartholomey signed the minutes.

### **Matters Arising**

There were no matters arising.

### **Branch Chairman's Annual Report (Nicola Bartholomey)**

Ladies and Gentlemen,

thank you very much for joining us this evening for our annual AGM. As you know we missed last years as we were unexpectedly instructed to 'stay home and save lives'. I think its fair to say that Covid has touched all our lives in one way or another and changed our work lives over the last 18 months. Despite lockdown, Brexit and a particularly wet winter the UK, the construction market has signalled a strong increase projecting a positive outlook for the future for the quarrying industry.

The branch took a pause on delivering social and technical events over the last year whilst we tried to understand the best way forward in hope that normal would soon return. In March we kicked off our first technical evening over zoom. Cath Picket presented the HSE Hot topics which proved a success. This shift in the way we deliver our technical agenda has highlighted the need to be flexible and capable of change and for an old industry it may be time for new technology. I look forward to seeing how the branch develops and delivers the technical events going forward.

The social calendar of 2019 remained a success. In June we held the summer ball here for a casino evening, September the Golf Day at Radyr and finished the year off with the famous annual dinner dance. Thank you to all the members and suppliers who support these events without them these wouldn't have been possible.

Financially the branch is sound and has continued to grow over the last few years. This supports the branch's ability to provide a network to connect people and help them to develop their CPD and skills in the sector.

I would like to give a personal thank you to the committee members, they work very hard to make the technical and social events a success. They volunteer their time on top of their full-time jobs which can sometimes be challenging but its also very rewarding.

Ladies and Gentlemen, it has been a pleasure to be your first female chair of the South Wales branch, thank you very much.

It only falls for me to wish my successor, the very best of luck for the next two years, he will do a great job for the branch supported by his committee.

Thank you.

### **Branch Secretary's Annual Report (Brett Morris)**

After the past 18 months it is good to be here with you all. As a branch we had a good year in 2019 with a new format for technical meetings where we saw an improvement in attendance. The Dinner Dance was a great success with 183 attending, this was 7 up on 2018. We also enjoyed a successful Golf Day and Summer Ball. All these great events would not be possible without the hard work of the committee members and support from the membership. I would like to thank Dave Goodman for his huge contribution to the Safety Days and Dinner Dance, Glyn Cullen for organising the Golf Days and Nicola our Chairman who has worked very hard in making the technical meetings and every event a great success during her term in office.

As we all know everything came to a grinding halt at the beginning of 2020 when this AGM was set to be held and we have all had a complete change in the way we live and work. Hopefully we are now getting through the worst times and within the next year can start holding our technical and social events again. As ever the future of the Institute is in the hands of all its members. Branch membership is still strong at 201 members although this is 14 down on 2019.

I look forward to the return of the social and technical events when the time is right and hope we can count on the support of all the members. Today we say goodbye to Graham Barrie and Graham Bishop who are standing down from the Committee after many years of service to the Institute. We are as ever looking for new Committee members to bring new ideas and support in moving the branch forward.

### **Branch Treasurers Report And Statement Of Accounts 2019/2020 (Lorraine Foan )**

The accounts have been duly audited up to February 2020/21 by our auditor Small Office Solutions and found to be a true record of our activities.

The balance sheet indicates the assets of the Branch increased by £5,225 over this last financial year.

Income is in a very healthy position which reflects on good attendance at branch social functions, an excellent return on the Safety day and the reduction of costs wherever possible.

The main sources of income for the financial year being:

	<u>2019/20</u>	<u>2018/19</u>	<u>2017/18</u>
• Dinner Dance	£4715.	£3,126	£2,924
• Annual Golf Day	£929	£0	£583
• Interest (Savings & Bank a/c's)	£198	£178	£116
• Health & Safety Seminar	£2562	£4673	£0
• Raffles etc.	<u>£Nil</u>	<u>£NIL</u>	<u>£NIL</u>
	<u><b>£8404</b></u>	<u><b>£7977</b></u>	<u><b>£3634</b></u>

The main costs to the branch for the financial year were:

	<u>2019/20</u>	<u>2018/19</u>	<u>2017/18</u>
a. Technical Meeting Expenses	£	£1965	£1964
b. Charitable Donations	£0	£0	£1000
c. Summer Ball	£1011	£877	

### **Notes on accounts**

- A. Interest on our savings account is again quite low, £198  
 B. Dinner Dance attendance was slightly up on previous years

183 guests 2019, 176 guests 2018, 175 guests 2017,

That concludes the treasurer's report.

### **(Below read by Nicola Bartholomey - Chairman)**

I would now like to make two proposals:

Proposal number one is the branch makes a donation of £500 to the IOQ Benevolent fund.

Can I have a seconder?

Anthony Morgan seconded

The proposal was carried on a show of hands in the room.

Proposal number two is for the branch to make a charitable donation of £1000 to EDS UK

Can I have a seconder?

Graham Barrie seconded

The proposal was carried on a show of hands in the room.

Can I have a proposer for the accounts?

Proposed by Brett Morris and seconded by Anthony Davies

The proposal was carried on a show of hands in the room. None were against.

The Chairman signed the accounts.

### **Branch Council Representative's Annual Report (Sian Trow)**

Since the last AGM there have been several changes in the way we have been working due to the recent pandemic. Similarly, the changes have been made to the council meetings, instead of meeting in Nottingham we have been meeting virtually via Zoom.

The Institute has released a new membership tool which is designed to be quick, easy and an interactive way of determining IQ membership grade based on experience and knowledge. The recent increase in and members retained has been particularly high demonstrating that being an IQ member is both highly valued and worthwhile.

The focus points for 2021 are member support, book update, STEM activities, CPD project and professional registration. The book update will include reviewing the Environmental textbook as legislation is now out of date. STEM activities are going to be reviewed for relevance as there is currently a disconnection between what qualifications are available or relevant.

New IQ system to manage branch events including integration with social media. The Membership database collects and holds the data. CPD is updated automatically after the event via the APP or if registered online via the portal. Events will be available through both in the future to register.

It has been a very different and difficult eighteen months and I hope it will improve going forward for the Institute in general and for the South Wales Branch.

### **Election of Committee Members And Branch Officers (read by Nicola Bartholomey)**

On the three year rule, Nicola Bartholomey, Sian Trow, Daniel James, Daniel Morgan and Anthony Morgan stand down and offer themselves for re-election.

The committee proposed to re-elect the above above en bloc, this was confirmed by a show of hands from the floor, all were in favour.

Three committee members have decided to stand down from the committee, they are Simon Swinford, Graham Barrie and Graham Bishop and Alan Duffield.

I would like to personally thank them for their sterling efforts during their time on the committee, their dedication to the branch and they will be missed.

By closing date for proposals of Monday 2<sup>nd</sup> August 2022 for new committee members we have received 2 nominations for membership and the committee have decided to accept the new applicants onto the committee.

Richard Harry of GD Harries is nominated by Nicola Bartholomey and seconded by Daniel Morgan

The proposal was carried by a show of hands in the room.

The new members are welcomed onto the Committee.

The second nomination was Andrew Jack Stephens of KJ Services is nominated by Sian Trow and seconded by Nicola Bartholomey

The proposal was carried by a show of hands in the room.

The new members are welcomed onto the Committee.

### **Election of Chairman (Nicola Bartholomey)**

I would like to propose Daniel Morgan to be the next Chairman of The South Wales Branch of the I.O.Q.

Seconded by Anthony Morgan

The proposal was carried by a show of hands in the room, none were against.

### **Incoming Chairman's Speech (Nicola Bartholomey)**

Daniel to insert speech

### **Election of Vice Chairman**

Daniel would like to nominate Richard Harris as the next vice chairman of the South Wales branch of the I.O.Q.

Seconded by Anthony Morgan

The proposal was carried by a show of hands in the room, none were against.

### **Election of Branch Secretary**

Brett Morris is currently in post, it has been proposed for him to continue by Nicola Bartholomey, this is seconded by Lorraine Foan

The proposal was carried on a show of hands in the room.

### **Election of Branch Treasurer**

Lorraine Foan is currently in post, it has been proposed for her to continue by Daniel Morgan, this is seconded by Brett Morris

The proposal was carried on a show of hands in the room.

### **Election of Council Representative**

Sian Trow is currently in post, it has been proposed for her to continue by Daniel Morgan, this is seconded by Anthony Davies

The proposal was carried on a show of hands in the room.

That concluded the election of committee members and Branch Officers.

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### **Any other business**

Lorraine raised the issue of the banking – proposed to go to online banking to make it easier for us to pay vendors and suppliers when Covid restrictions lift.

Thanks to all for attending, that concludes the 2021 AGM for the South Wales Branch of the Institute of Quarrying

**The meeting closed at 7.10pm.**